



# Peninsula Metropolitan Park District

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## STUDY SESSION MINUTES

Tuesday, February 4, 2020, 6:00 pm

Gig Harbor Civic Center Council Chambers (3510 Grandview St. Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:00 pm

### **Commissioners Present:**

Maryellen (Missy) Hill  
Kurt Grimmer  
Steve Nixon  
Amanda Babich (Arrived at ~ 6:20pm)  
Laurel Kingsbury

### **Staff:**

Doug Nelson  
Elaine Sorensen  
Eric Guenther  
Ed Lewis  
Stacie Snuffin  
Aiden Krug

### **ITEM 1 Approval of Agenda**

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 4-0 vote.

### **ITEM 2 Board Discussion**

#### **2.a PenMet Parks Community Recreation Center Project Board Discussion**

#### **2.a PenMet Parks Community Recreation Center (CRC) Project**

Executive Director Doug Nelson invited the Commissioners to come to the bond consulting meeting at PenMet Parks office at 1:00 PM on February 5, 2020. He stated that the meeting will be the number one topic for the first meeting for the Finance sub-committee. Commissioner Kingsbury was wanting a better understanding of the budget process for the new CRC. Ed Lewis, Construction Project Manager, gave her an explanation of this process; which included a project cost estimate based on extensive preliminary research, design and construction elements, and stated that final project budget will be determined through the next phase of design/public process. Mr. Lewis also provided more detail about the design firm selection process. There was discussion about the design and size of the PenMet Parks Community Recreation Center and what other considerations will be made as far as the need for indoor and outdoor space. The Board and staff discussed the projected recreation program and service mix for the CRC and the various user groups in the PenMet District and surrounding areas. Additional details on the Request for Qualifications (RFQ) were provided, as well as future PenMet hiring considerations and long-term staffing needs.

ITEM 3      Adjournment Commissioner Hill adjourned the meeting at 7:05 pm

APPROVED BY THE BOARD ON: 2/18/2020

Mottico

[Signature]

President

Clerk

Submitted by *Stacie Snuffin*